



Brighton & Hove City Council

FORWARD PLAN OF KEY DECISIONS

FROM SEPTEMBER TO DECEMBER 2010

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS

www.brighton-hove.gov.uk

Edition 28

Published 13th August 2010

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned.

The Leader of the Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a **key decision** by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent four months). Not all Key decisions can be listed with four months notice because in some cases the need for a decision is not known at the time of writing. The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

As a matter of good practice, the Council's Forward Plan may include other items in addition to key decisions that are to be considered by the Cabinet/Individual Cabinet Members. This additional information is provided to inform local residents of matters to be considered, with the exception of issues which are dealt with under the urgency provisions.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Plan is updated and published every month on the Council's web-site two weeks before the start of the period to be covered.

Meetings of the Cabinet/Individual Cabinet Members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Plan please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

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DECISIONS ANTICIPATED FOR SEPTEMBER 2010					
HSG 17566	08/09/10	<p>All Wards; Annual report to council tenants and leaseholders 2010</p> <p>To seek approval of the annual report to council tenants and leaseholders 2010 – full and summary versions – produced in line with Tenant Services Authority’s requirements for social housing landlords</p>	<p>Cabinet Member for Housing Cabinet Member for Housing</p> <p>Edition 27 (August - November 2010)</p>	<p>Housing Management Consultative Committee approved plan and timetable 14/6/10. Consultation draft report sent to all tenant groups, put on consultation portal on website and all residents on tenant and leaseholder involvement database with email sent a link, available at housing offices and on request.</p>	<p>Carol Jenkins Tel: 29-3832</p>

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ENV 17457	16/09/10	<p>All Wards; CIVITAS Road Safety Project</p> <p>The report seeks approval:</p> <p>To build the detailed designs at the identified sites.</p> <p>To withdraw the proposal for the loading bay positioned the north-east side of Franklin Road from the traffic order.</p> <p>This is in response to concerns raised in an objection received, through the TRO public consultation process.</p>	<p>Cabinet Member for Environment Cabinet Member for Environment</p> <p>Late Items Plan Edition 01 August - November 2010 (FP27)</p>	<p>Wider public consultation will be carried out through the Traffic Regulation Order process, reference CIV/RS/Lewes Road. (As the proposals are relatively minor, wider consultation is not considered necessary).</p> <p>Internal consultation has been carried out with the Cabinet Member for Environment and relevant internal Council departments.</p>	<p>Debbie Reed Tel: 290367</p>

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ENV 17745	16/09/10	<p>Queen's Park; Hanover & Elm Grove; East Brighton; Hanover & Elm Grove Resident parking consultation report</p> <p>The report sets out the results of a large parking consultation based in the Hanover & Elm Grove area and seeks approval from the Cabinet Member to agree the way forward.</p>	<p>Cabinet Member for Environment Cabinet Member for Environment</p> <p>Late Items Plan Edition 02 August - November 2010 (FP27)</p>	<p>A large parking consultation took place in Spring 2010. Ward Councillors from Hanover & Elm Grove, Queens Park and East Brighton have been involved in the consultation process.</p>	<p>Owen McElroy Tel: 29-0368</p>
CAB 17853	23/09/10	<p>All Wards; Preston Barracks Development – Update and future arrangements</p> <p>To advise of progress since the September 2009 report to Cabinet in developing wider scheme proposals in partnership with the University of Brighton. The report will also seek agreement to the next stages of work and setting out an indicative timetable.</p>	<p>Cabinet Cabinet Member for Enterprise, Employment & Major Projects</p>		<p>Mark Jago Tel: 29-1106</p>

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CAB 17076	23/09/10	All Wards; Creating a Council the City Deserves...a transformation programme for Brighton & Hove City Council (September 2010) To seek authority to proceed with the transformation programme for Brighton & Hove City Council.	Cabinet Leader of the Council Annual Forward Plan 2010-2011	Elected Members and Partner Organisations	Alex Bailey Tel: 29-1295
CAB 17788	23/09/10	All Wards; Scrutiny Response: Climate Change Adaptation This sets out the response to the Climate Change Adaptation Scrutiny Panel recommendations. It explains how the council plans to gauge the probability of, and plan preparation for, extreme weather events affecting the city in future due to the changing climate.	Cabinet Cabinet Member for Central Services		Mita Patel Tel: 29-3332

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CAB 17563	23/09/10	<p>All Wards; BHCC Modern Records Contract</p> <p>This existing contract between Brighton & Hove City Council (BHCC) and East Sussex County Council (ESCC) for the provision of a Modern Records Management service expired on the 12th Aug 2009 after a period of 10 years. The contract costs BHCC approximately £220 000.00 per year. The preferred option is to put the contract out to tender to achieve a more flexible solution giving greater VFM for BHCC. The provision of records management is identified as being a Schedule B service as per the EU Procurement Regulations and as such has greater flexibility within the EU tendering process.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Late Items Plan Edition 01 August - November 2010 (FP27)</p>	<p>Soft Market Testing. BHCC Legal. Financial and Sustainability Services.</p>	<p>Paul O'Neil Tel: 29-1207</p>

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CAB 16937	23/09/10	All Wards; Recruitment Advertising Contract To re-tender and appoint an agency that will deliver the councils recruitment adverting services (This to be undertaken in conjunction with other South East based organisations).	Cabinet Cabinet Member for Central Services Annual Forward Plan 2010-2011		Lance Richard Tel: 295925
CAB 16970	23/09/10	All Wards; New England House To consider the proposed business case for the New England House digital media enterprise and innovation hub.	Cabinet Cabinet Member for Enterprise, Employment & Major Projects Annual Forward Plan 2010-2011	Internal Officer Consultation and in the preparation of the business case there has been focus groups and discussions with existing tenants (focused on preparing a viable business case).	Max Woodford Tel: 29-3451

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CAB 16787	23/09/10	<p>All Wards; Targeted Budget Management (TBM) Month 4</p> <p>To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 4.</p>	<p>Cabinet Cabinet Member for Finance</p> <p>Annual Forward Plan 2010-2011</p>		Patrick Rice Tel: 29-1268

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CAB 8684	23/09/10	<p>All Wards; Circus Street Development Site</p> <p>To consider a revised deal to achieve a financially viable redevelopment of the Circus Street site in light of prevailing market conditions.</p> <p>Note: It is likely that there will be a public Part 1 report and a restricted Part 2 report for this item listed on the agenda for the meeting. This item has been deferred at the request of the Director from 9th July Cabinet to 17th September Cabinet.</p> <p>Note: This item has been deferred to the October Cabinet at the request of the Director.</p> <p>Note: The report has been delayed to the November Cabinet to allow the developers further time to complete the financial analysis.</p> <p>Note: This item is being deferred as following the submission by the developers of a further proposal relating to the amended offer, it is considered that there are further negotiations to be undertaken with the developers</p>	<p>Cabinet Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 10</p>	<p>Internal officer consultation only for this particular decision. The progression and evolution of the final scheme will involve further detailed public consultation.</p>	<p>Max Woodford Tel: 29-3451</p>

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CAB 17620	23/09/10	All Wards; Annual Waiver Report A Report of Waivers for the years 2008/09 and 2009/10	Cabinet Cabinet Member for Central Services Edition 27 (August - November 2010)	Finance & Legal Officers	Claire Jones Tel: 291480
DECISIONS ANTICIPATED FOR OCTOBER 2010					
CYP 17089	11/10/10	All Wards; Young People's Service Review To review and enhance the design of youth service provision across the Section 75 partnership making recommendations for change	Cabinet Member for Children & Young People Cabinet Member for Children & Young People Edition 26 (July-October 2010)	Young people's experience of services -May, June, July. Professional experience of services - May, June.	Sally Wadsworth Tel: 295060

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CYP 17812	11/10/10	<p>All Wards; Proposed extending of the Age Range of Benfield Junior School. Proposal to move to Statutory Notice.</p> <p>As part of the Council's future development of Schools within the city it is proposed to create an all through primary school from Benfield Junior School by extending the age range of the school from 7 – 11 as it is now to 4 – 11 from September 2011. The purpose of this report is to seek agreement to move to Statutory Notice</p>	<p>Cabinet Member for Children & Young People Cabinet Member for Children & Young People</p>	<p>Extensive consultation on the proposal to permanently extend the age range of the school will take place with the school, its teachers, governors, parents, pupils and staff. In addition consultation will be undertaken with the wider community including ward members, MP's, neighbours of the school, head teachers and governors of near by schools, diocesan authorities and any one else who has an interest in the proposal.</p>	<p>Gillian Churchill Tel: 29-3515</p>

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CYP 17819	11/10/10	<p>All Wards; Contract for Provision of Health Services between Southdowns NHS Trust and Brighton & Hove City Council</p> <p>To seek approval for delegated authority to enter into the contract for a term of one year</p>	<p>Cabinet Member for Children & Young People Cabinet Member for Children & Young People</p>	<p>Discussions have been held during April to July with:</p> <ul style="list-style-type: none"> • Southdowns senior management team re contract clauses and services specifications • Legal team who advised that the contract needs to be approved by Cabinet Member Meeting • NHS Brighton and Hove contracts team and commissioners 	<p>Steve Barton Tel: 29-6105</p>

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CYP 17817	11/10/10	<p>All Wards; Proposed Creation of an all through Primary School to replace Balfour Infant and Junior Schools. Final Decision.</p> <p>As part of the Council's future development of Schools within the city it is proposed to create a new all through primary school by closing Balfour Junior school and extending the age range of Balfour Infant School. The director of Children's Services, in discussion with the Children and Young People Cabinet Member, agreed to undertake the initial consultation required by Regulation. The purpose of this report is to report is to seek final decision from Cabinet ember following publication of Statutory Notices.</p>	<p>Cabinet Member for Children & Young People Cabinet Member for Children & Young People</p>	<p>Extensive consultation on the proposal has taken place with the school including Governors, parents pupils and staff at the school and also the wider community of Brighton & Hove, ward councillors and MP's.</p>	<p>Gillian Churchill Tel: 29-3515</p>

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CAB 16733	14/10/10	<p>All Wards; Strengthening Communities Review</p> <ul style="list-style-type: none"> - Presentation of review and mapping of public engagement activity funded and led by the City Council. - Recommendations for future arrangements and commissioning of public engagement activity, including recommendations for funding. - Recommendations for role and arrangements for community engagement in relation to Intelligent Commissioning. 	<p>Cabinet Cabinet Member for Community Affairs, Inclusion & Internal Relations</p> <p>Annual Forward Plan 2010-2011</p>	<p>Significant consultation across a number of groups, partnerships and forums in the city. Details can be provided.</p>	<p>Nicky Cambridge Tel: 29-6827</p>
CAB 17758	14/10/10	<p>All Wards; Intelligent commissioning: scheme of delegations to officers</p> <p>That Cabinet approves the scheme of executive powers delegated to officers, rewritten to reflect the management structure under intelligent commissioning</p>	<p>Cabinet Councillor Mary Mears, Councillor Brian Oxley</p>	<p>Staff directly affected are being consulted</p>	<p>Abraham Ghebre-Ghiorghis Tel: 29-1500</p>

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ASC 17511	18/10/10	All Wards; Adult Social Care and Health Risk Policy Agree adoption of Adult Social Care Risk Policy by Adult Social Care Cabinet Member Meeting.	Cabinet Member for Adult Social Care & Health Cabinet Member for Adult Social Care & Health Edition 27 (August - November 2010)	Briefing and awareness sessions with staff	Martin Farrelly Tel: 01273 295833
ASC 17580	18/10/10	All Wards; Charging Policy for ASC To agree revisions to the Adult Social Care Charging Policy	Cabinet Member for Adult Social Care & Health Cabinet Member for Adult Social Care & Health Late Items Plan Edition 02 August - November 2010 (FP27)	Consultation took place on original Fairer Charging Policy	Angie Emerson Tel: 01273 295666
HSG 17571	20/10/10	Customer Access Phase 2 To seek Cabinet Member approval in the suggested actions that will form Phase 2 of the Housing Management Customer Access project	Cabinet Member for Housing Cabinet Member for Housing Edition 27 (August - November 2010)	Residents and staff will continue to be involved and consulted in all stages of this work.	Ododo Dafe Tel: 29-3201
DECISIONS ANTICIPATED FOR NOVEMBER 2010					

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CAB 17837	11/11/10	All Wards; Treasury management Policy Statement (incorporating the Annual Investment Strategy) 2010/11 - Mid Year Review Cabinet approves action taken in second six months of financial year	Cabinet Cabinet Member for Finance	Comments by Council's external treasury advisor.	Peter Sargent Tel: 29-1241
CAB 16789	11/11/10	All Wards; Targeted Budget Management (TBM) month 6 To update members on the Capital and Revenue financial performance of the Authority's General Fund and Housing Revenue Accounts at month 6	Cabinet Cabinet Member for Finance Annual Forward Plan 2010-2011		Patrick Rice Tel: 29-1268
DECISIONS ANTICIPATED FOR DECEMBER 2010					

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CAB 17749	09/12/10	<p>All Wards; Budget Update and Budget Strategies for 2011/12</p> <p>Note the changes to the council's resource position and the local government finance settlement (if announced in time) Agree the Budget Strategies for setting the 2011/12 budget</p>	Cabinet Cabinet Member for Finance	This report is part of the budget setting process which incorporates consultation with local residents and businesses.	Mark Ireland Tel: 29-1240
REPORTS TO BE APPROVED BY OFFICERS UNDER DELEGATED POWERS					
ITEMS PREVIOUSLY LISTED IN THE FORWARD PLAN BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED					

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CAB 17694		<p>All Wards; ICT Hardware & Services Supplier Contract for 2011-2014</p> <p>Permission given to tender for a new ICT hardware and service supplier.</p> <p>Note: This item is being deferred as officers are exploring further opportunities for joint procurement.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Late Items Plan Edition 01 August - November 2010 (FP27)</p>	<p>Consultation has taken place with senior managers in ICT and with central procurement.</p>	<p>Paul Colbran Tel: 29-0283</p>
CAB 5498		<p>All Wards; Hangleton Bottom - Land Use Options</p> <p>To seek agreement to the marketing approach and future use of the site.</p> <p>This item has been deferred to allow for further consultation and consideration of options and will be brought to a future meeting.</p>	<p>Cabinet Cabinet Member for Central Services</p> <p>Edition 5 Revised</p>		<p>Angela Dymott Tel: 29-1450</p>

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HSG 14247	05/01/11	<p>All Wards; Review of Grounds Maintenance - Council housing land</p> <p>To seek approval of the recommendations arising from the review of the grounds maintenance service for council housing land.</p> <p>Note: This item is being deferred to 20th October Housing Cabinet Member Meeting to allow for detailed consultation with the community and to seek the view of Housing Management Consultative Committee.</p> <p>Note: This item is being deferred to 5th January 2011 Housing Cabinet Member Meeting to allow for pilot projects to be delivered and evaluated and for detailed consultation with the community.</p>	<p>Cabinet Member for Housing Cabinet Member for Housing</p> <p>Edition 21 (February - May 2010)</p>	<p>Residents of the Estates Service Working Group are involved in preparing the report. Residents of Housing Management Consultative Committee will be consulted on 29 March 2010.</p>	<p>Graham Page Tel: 01273 293354</p>

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EEM 5520		<p>All Wards; London Road Regeneration</p> <p>An update on the proposals being developed by St. James' Investments for a scheme to regenerate London Road to the south and west of Preston Circus.</p> <p>The matter has been deferred to enable future consideration of the options in line with the publication of the supplementary planning document for the London Road area.</p>	<p>Cabinet Member for Enterprise, Employment & Major Projects</p> <p>Edition 5 Revised</p>	<p>Initial public and stakeholder consultation held 23-26 April 2008, consultation with tenants at New England House held 9 & 11 July 2008, Second public and stakeholder consultation held 16-19 July 2008.</p>	<p>Sean Hambrook Tel: 29-0362</p>

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ENV 15286		<p>Brunswick & Adelaide; East Brighton; Goldsmid; Hanover & Elm Grove; Preston Park; Queen's Park; South Portslade; St Peter's & North Laine; Westbourne; Wish; Withdean;</p> <p>Residents parking schemes - priority Timetable report</p> <p>The reports sets out the way forward for resident parking schemes in the next few years. It will be an update to the report that went to Environment Committee in January 2008.</p> <p>Note: This item is being deferred to the 23rd September Environment Cabinet Member Meeting at the request of the Director.</p> <p>Note: The 23rd September 2010 Cabinet Member has been moved to the 16th September 2010.</p> <p>Note: This item is being withdrawn on the grounds that currently there is insufficient area representation to confidently draw up any timetable.</p>	<p>Cabinet Member for Environment Cabinet Member for Environment</p> <p>Edition 23 (April - July 2010)</p>	<p>All recent deputations and petitions plus correspondence will be taken into account and discussed with the Cabinet Member.</p>	<p>Charles Field Tel: 29-3329</p>

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